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2 October 2017

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 11 OCTOBER 2017** at **2:00 PM**, which you are requested to attend.

BUSINESS

- 1. WELCOME AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTE OF THE PREVIOUS MEETING OF THE OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP HELD ON 27 APRIL 2017 (Pages 3 - 8)**
- 4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE**
Report by Community Planning Manager
(Pages 9 - 12)
- 5. PARTNERS UPDATE AND DISCUSSION ON:-**
The Chair has agreed that discussion and updates be given on the following items:-
 - (a) Bridge of Orchy Village Hall
 - (b) Defibrillator Maintenance in Oban
 - (c) Road Safety - A85
 - (d) Any Other Partner Update
- 6. CONSIDERATION AND SIGN OFF OF THE OBAN, LORN AND THE ISLES COMMUNITY PLANNING ACTION PLAN AND DISCUSSION OF THE SCRUTINY ROLE FOR THE AREA COMMUNITY PLANNING GROUP**

Report by Community Planning Manager
(Pages 13 - 24)

7. REVIEW OF OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP TERMS OF REFERENCE

Report by Area Governance Manager
(Pages 25 - 34)

8. REVIEW OF MEMBERSHIP OF THE OBAN LORN AND THE ISLES COMMUNITY PLANNING GROUP

Report by Area Governance Manager
(Pages 35 - 40)

9. SERVICE TRANSFORMATION OPTIONS

Update by Scottish Fire and Rescue
(Pages 41 - 44)

10. DATE OF NEXT MEETING

The next meeting of the Oban, Lorn and the Isles Community Planning Group is scheduled to take place on Wednesday, 14th February 2018 at 6.30pm within the Corran Halls, Oban.

Oban Lorn & the Isles Community Planning Group

Margaret Adams (Chair)

Councillor Elaine Robertson (Vice-Chair)

Graeme B Forrester, Area Committee Manager

Contact: Lynsey Innis, Senior Area Committee Assistant - 01546 604338

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN
on THURSDAY, 27 APRIL 2017**

Present: Margaret Adams, Ardchattan Community Council (Chair)

Councillor Elaine Robertson
Shirley MacLeod, Area Governance Manager, Argyll & Bute Council
Laura MacDonald, Community Development Officer, Argyll & Bute Council
Naomi Campbell, Modern Apprentice, Argyll & Bute Council
Derek Wilson, Station Manager, Scottish Fire & Rescue
Hugh MacLean, Lorn & Oban Healthy Options
Jacqualin Barron, Lorn and Oban Healthy Options/NHS
Shaun Paul Davidson, Health and Social Care Partnership
Alison McGrory, Health and Social Care Partnership
Lorraine MacCormick, Hope Kitchen
Joan Best, Argyll and Bute TSI
Karen MacCorquodale, Active Schools
Gillian Walker, Active Schools
Nona Thomas, Active Schools
Jane Derby, Kilmore Community Council
Duncan Martin, Oban Community Council

1. WELCOME AND APOLOGIES

Apologies were received by:-

Councillor Roddy McCuish
Councillor Kieron Green
Councillor Neil MacIntyre
Sean MacIntyre, Dunbeg Community Council
Marion Power, Dunbeg Community Council
Jennifer Nicoll, HIE
Christine McArthur, NHS
Nichola Granger, NHS
Alison Hardman, NHS
Peter Bain, Oban High School
Marri Malloy, Oban Community Council
Morag MacLean, North Argyll Carers Centre

The Chair ruled and the Group agreed to take the agenda items out of sequence in order to facilitate Officers.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Oban, Lorn and the Isles Community Planning Group - 16th February 2017

The minute of the Oban, Lorn and the Isles Community Planning Group meeting of 16th February 2017 was approved as a correct record.

In regard to page 5, the Chair referred to the restructure of the Governance and Law team in the Council and thanked Lorna Elliott, who is no longer in her role of Community Governance Manager, for all her hard work and commitment. The Chair asked that a letter of thanks be sent to Lorna from the OLI Community Planning Group.

Duncan Martin of Oban Community Council advised the Group that the next meeting they are holding to address concerns regarding Oban Hospital is scheduled for the evening of 13th June in the Corran Halls which is open to the public.

4. ELECTION OF NEW CHAIR

The Area Governance Manager informed the Group that the election of the Chair of the Oban, Lorn and the Isles Community Planning Group was due.

The Current Chair of the Oban, Lorn and the Isles Community Planning Group invited nominations from around the table for the position .

Decision

It was agreed to elect Margaret Adams of Ardchattan Community Council as Chair of the Oban, Lorn and the Isles Community Planning Group respectively proposed by Councillor Robertson and seconded by Duncan Martin of Oban Community Council.

(Ref: Report by Area Governance Manager dated 27th April 2017, submitted).

5. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Area Governance Manager took the Group through a report which provided discussion points raised from the Community Planning Partnership Management Committee meeting on 30th March 2017 which includes:-

- Issues raised at previous Area Community Planning Groups, focussed on Locality Planning and further issues detailed in the report
- A focussed discussion on points highlighted by the MAKI Area Community Planning Group
- Updates to progress on the delivery of actions contained within the delivery plans for Outcome 1: Economy and Outcome 5: Health

Decision

The group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 27th April 2017, submitted).

6. PARTNERS UPDATE

Scottish Fire & Rescue

Derek Wilson updated the Group on statistics over the last quarter for Scottish Fire and Rescue in the Oban, Lorn and the Isles area.

Mr Wilson gave a presentation to the group on the local area plan consultation for 2017. He spoke about the national overview and the local overview, the management structure and the operational activity overview. Derek invited members of the group to participate in the consultation, which is open until July

Argyll & Bute TSI

Joan Best advised the Group that the Robertson Trust will be in Oban on 8th May for 1 to 1 sessions but they are fully booked but advised the Big Lottery are in Oban on 16th June for 1 to 1 sessions and there are currently 5 spaces left.

She confirmed that this year's Recruitment Fair will be held on 17th June in the Argyllshire Gathering Halls and the Volunteer Awards are on 7th September.

Emails giving details of both of these events are attached with the minute of this meeting.

Hope Kitchen

Lorraine MacCormick gave an update to the Group on the new premises that Hope Kitchen will be moving into in June. She confirmed it will be on 2 Soroba Road (the old Swap Shop) and thanked the community for all their help and support in making this happen. She advised there will be an open day in June and agreed to forward this information for distribution around the Group once confirmed.

Lorraine advised that Hope Kitchen are holding a number of events on week commencing 8th May for Mental Health Awareness Week and welcomed anyone to come along.

7. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) Highlands and the Islands Enterprise

The Group gave consideration to a briefing note providing a progress update on the key activities for Outcome 1 which included information on the multi-agency group looking at joint recruitment strategies and the actions they are progressing; the progress made by the Argyll and Bute Developing the Young Workforce (DYW) group and the work being undertaken to produce a report highlighting maritime industry training opportunities. Consideration was given to the recent report from the Argyll and Bute Economic Forum which highlighted the good progress achieved so far on the recommendations made in the original Forum report and highlighted areas where greater emphasis was suggested for

progression in 2017, which included upping the game in the tourism offering; engaging business with local schools; further development of Argyll College and SAMS; mobile connectivity and road improvements.

Decision

The Group noted contents of the briefing note.

(Ref: Briefing Note by Area Manager, Highlands and the Islands Enterprise, dated 27th April 2017, submitted).

(b) Participatory Budgeting

The Group gave consideration to a presentation outlining how Participatory Budgeting is recognised internationally as a way for local people to have a direct say in how, and where, public funds can be used to address local needs. The Community Development Officer advised of the money available in Argyll and Bute to strengthen and grow Gaelic. She outlined the steps taken in the process to generate ideas from members of the public, with at least one application being received for each administrative area throughout the Council area. Ms MacDonald further advised that voting had opened on 6 April for a period of one month at www.abpb.co.uk and urged partners to spread the word.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by Community Development Officer, dated 27th April 2017, submitted).

8. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) Health and Wellbeing Team - Annual Update

The Group gave consideration to a briefing note, which highlighted some key achievements for the Health Improvement Team during 2016-17. Having established that the aim of the Health Improvement Team is to take a preventative approach to health problems in order to improve the health of the population of Argyll and Bute, Alison McGrory spoke of the four themes of the strategic priorities; getting the best start in life; working to ensure fairness; connecting people with support in their community and promoting wellness not illness. She also outlined the unique small grant funding opportunity through the local Health and Wellbeing Networks and provided some information in relation to projects this has funded over the year.

Ms McGrory advised that a more comprehensive report had been prepared outlining the activity of the team during 2016-17 and is available at www.healthylargyllandbute.co.uk and urged partners to think ahead as a Community Planning Group as to how they could promote the preventative measures outlined.

Having previously noted the intention of the Management Committee to set up a short life working group to consider the recommendations of a recent report on Community Transport in Argyll and Bute (page 11 of agenda in respect of highlights from the Management Committee meeting of 30th March) the group agreed to suggest to the Management Committee that Oban, Lorn and the Isles pilot/progress this issue given the high levels of loneliness and isolation which are experienced by people and the impact which lack of community transport can have on this matter

Decision

The Group noted the contents of the briefing note and annual report and agreed to ask the Management Committee short life working group to consider that Oban , Lorn and the Isles CPG progress their work in respect of considering ways to improve community transport in the area in an effort to reduce loneliness and isolation.

(Ref: Briefing Note by Health Improvement Principal dated 27th April 2017, submitted).

(b) Falls Prevention Work - Update

The Group gave consideration to a briefing note outlining the ongoing work in the prevention of falls in older people; the importance of the strength and balance exercise programme and the challenge of communities to understand that falls can be prevented through individuals investing in physical activity to reduce risk and minimise injury.

Decision

The Group agreed to note the contents of the briefing note.

(Ref: Briefing Note by Co-ordinator for Prevention of Falls, NHS Highland, dated 27th April 2017, submitted).

(c) Healthy Options - Healthy Villages

Hugh MacLean and Jackie Barron of Lorn and Oban Healthy Options gave a presentation to the Group on extending care into the community and what services they provide.

They spoke about the new evolving relationships, the healthy villages and the barriers to healthy villages and Oban health town becoming a reality.

Decision

The Group noted the presentation and information provided.

(Ref: Presentation by Lorn & Oban Healthy Options dated 27th April 2017, submitted).

(d) **Active Schools**

The Group heard a presentation on the Active Schools cluster in OLI and what has been achieved to date.

Karen MacCorquodale, Assistant Manager spoke about the world class sporting system, the increasing participation and the building capacity.

Gillian Walker, Active Schools Coordinator spoke about the primary schools in the Oban, Lorn and the Isles area which have won gold, silver and bronze awards and Nona Thomas outlined the classes and opportunities being made available to pupils in Oban High School

Decision

The Group noted the presentation and information provided.

(Ref: Presentation by Active Schools Assistant Manager dated 27th April 2017, submitted).

9. DATE OF NEXT MEETING

The group noted that the date for the next meeting of the Oban, Lorn and the Isles Community Planning Group was yet to be confirmed.

Argyll and Bute Community Planning Partnership

Oban, Lorn and the Isles
Area Community Planning Group

Wednesday, 11 October 2017



Briefing Note: Community Planning Partnership Management Committee update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee on 20 September 2017, and its consideration of issues raised by Area Community Planning Group Chairs. The briefing is for noting.

Summary

The CPP Management Committee met on the 20 September in Helensburgh Civic Centre.

Area Community Planning Group chairs raised matters of concern within their local areas with the CPP Management Committee, and these matters were taken on board and actioned where relevant.

Highlights of the meeting are attached.

Further information is available in the *meetings, minutes and agendas* section of:

<https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Matters Raised by Area Community Planning Group Chairs**Bute and Cowal, Willie Lynch Chair.**

Issue: Declining look and feel of Dunoon town is of concern.

Response: Concerns were acknowledged, it was stated that difficult financial times were impacting. Work to improve Dunoon is ongoing, and recently the Council had a fund to which communities could apply to help environmental improvement in their area.

Helensburgh and Lomond, Morevain Martin, Vice Chair.

Issue: MOD personnel potentially looking to live out-with the base and the implications and opportunities from this are key topics of discussion.

Response: There are working groups of community planning partners looking at aspects of this including housing.

Issue: Greater Glasgow and Clyde Health Board are undertaking a review of the out of hours service provided by the Vale of Leven Hospital which is causing significant concern within the Helensburgh and Lomond area.

Response: Health and Social Care Locality Planning is leading on dealing with this issue.

Mid Argyll, Kintyre and the Islands. Andy Buntin Chair

Issue: The short list of regeneration projects for Lochgilphead, Ardrishaig and Tarbert were agreed at the MAKI Area Committee and business cases are being developed for these. It is hoped that they will provide much needed regeneration.

Response: This was noted.

Oban, Lorn and the Isles

Issue: Road safety is a big concern and road closures over the recent period have been frequent and impactful on the community.

Response: Highlands and Islands Enterprise highlighted a mobile phone application (App) developed for the area of Arran which provides information on all aspects of driving on Arran. Police took an action to provide information on the West of Scotland / Arran App to Argyll and Bute's road safety group for consideration.

Concluding Point for Action

Communicating Community Planning is a priority for the Partnership and we welcome the distribution of the attached highlights to increase awareness of what happens at a Management Committee meeting.

For further information please contact: Rona Gold, Community Planning Manager, rona.gold@argyll-bute.co.uk



These highlights from the Argyll and Bute Community Planning Partnership (CPP) Management Committee meeting held on the 20th September 2017 are for information purposes for Area Community Planning Groups and partner organisations to distribute freely.

- Welcomed the new chair Chief Superintendent Hazel Hendren.
- Reviewed feedback from the community on the draft Area Community Action Plans, and agreed final content to be included within the plans. The plans will go to Area Community Planning Group meetings in October for final review and sign off.
- Discussion on the issues raised by Area Community Planning Group chairs which included concerns on regeneration, road safety and infrastructure to support population increase. Relevant actions included best practice on road safety mobile application (App) in Arran being shared with Argyll and Bute Road Safety Group.
- Agreement to set up a short life working group to develop a portal to attract people to live, visit and work in Argyll and Bute.
- Signed off the Argyll and Bute Alcohol and Drugs Partnership Annual Report, for submission to Scottish Government.
- Signed off the Scottish Fire and Rescue Service Local Plan.

Full details of the meeting of the CPP Management Committee can be found on Argyll and Bute Council Website.

If you have any queries on these highlights please contact: cppadmin@argyll-bute.gov.uk

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Argyll and Bute Community Planning Partnership

Oban, Lorn and the Isles
Area Community Planning Group

Wednesday, 11th October 2017



Briefing Note: Area Community Planning Action Plan

This briefing is for the final sign off of the attached action plan.

Summary

The Community Empowerment (Scotland) Act places a requirement on Community Planning Partnerships to publish 'Locality Plans' known here as Area Community Planning Action Plans to address the inequality of experience across communities and have actions to address these. All Community Planning partners are responsible for ensuring the CPP delivers its commitments within the plans. The Plans are required to be signed off in October 2017 by Area Community Planning Groups and will form the basis of future meetings.

Points for Consideration

Over the past year the CPP's work on the Area Community Action Plan has involved:

- Consideration of the legislation
- Consideration of current community and partner plans and their existing actions to address issues
- Use of statistics and community profiling using a national tool, created for CPPs in Scotland by the Improvement Service
- Engagement with Area Community Planning Groups on key issues (February 2017)
- Engagement using the Place Standard Tool (over 500 responses from individuals across Argyll and Bute, April 2017).
- Engagement with Community Planning Partners at a Development Day on 7 June to devise actions and further refinement of these at CPP meeting at end June 2017.
- Public consultation on the draft plans in August 2017.
- Drafting of final action plans and consideration of community feedback at CPP Management Committee, 20 September 2017

Next steps

- Final sign off at Area Community Planning Group
- Monitoring at Area Community Planning Group meetings

Point for Discussion

Discuss and agree the action plan, and sign this off for its use in future Area Community Planning meetings.

**For further information please contact: Rona Gold, Community Planning Manager,
rona.gold@argyll-bute.co.uk**

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Oban, Lorn and the Isles Area Community Planning Action Plan 2017-2020



Introduction

The Community Empowerment (Scotland) Act requires Community Planning Partnerships (CPP) to have focused action plans to reduce inequalities within a community. The use of statistics, your feedback from the Place Standard Consultation held in April 2017 and local partners' knowledge has determined what activity needs to take place (and where) in the next 1 to 3 years.

The plan will be reviewed every 12 months and monitored at quarterly Area Community Planning Group meetings.

The actions contained within this plan do not feature in any other plans and complement ongoing activity from individual organisations. Some of the issues highlighted through the engagement in developing these plans are being addressed in plans such as:

- Health and Social Care Locality Plans
- Economic Development Action Plans
- Individual service plans of organisations
- Health and Wellbeing Network Plans

All partners in the Community Planning Partnership are committed to working together when engaging with the local community. Contact communitydevelopment@argyll-bute.gov.uk for best practice.

What activity is already happening within the Oban, Lorn and the Isles area?

The following activities are happening within the Oban, Lorn and the Isles area.

- Health and Social Care Partnership Locality Plans
- [Local Economic Development Action Plans](#)
- [Tiree Charrette](#) (Our Island, Our Future)
- CHArts

The following activities are being explored in Community Planning's strategic delivery plans:

- Develop a multi-agency solution to the challenges faced by the new Early Years / Childcare regulations (Argyll & Bute Council and Argyll College UHI)
- Actions from the Anti-Poverty strategy which relate to Child Poverty (Health and Social Care Partnership)
- Establish clusters of technology led enterprises at the European Marine Science Park (HIE)
- Promote the educational offering of Oban as a University Town (HIE and Argyll College UHI)
- Delivery of a Community Transport Pilot (Third Sector Interface)

Existing Community Led Action Plans

The CPP is aware of the following Community Led Action Plans within the Oban, Lorn and the Isles area. A Community Led Action Plan is a community-owned and community-led document identifying the needs of a community which sets out actions to address these.

- [Dalavich Improvement Group Community Action Plan](#)
- [Isle of Coll](#)
- Isle of Kerrera Residents Association Community Development Plan
- Isle of Mull – [North and Central Mull](#) and [Ross of Mull and Iona](#) Development Plans
- Oban Communities Trust – The Rockfield Centre
- Lorn Islands Partnership – Lismore, Kerrera and Luing

Focused local area community planning work in 2017-2020

The communities that will be the focus of targeted local community planning partnership work in 2017-2020 are **Oban, Dunbeg, Port Appin** and **Mull, Iona, Coll and Tiree**, with activities on road speed for the communities of **Connel, Kilmelford** and **Taynuilt**. The CPP also recognises that neighbouring communities will benefit from any targeted action. For more information, see page 7.

What actions are Argyll and Bute Community Planning Partnership committing to do in the area?

We have consulted with Area Community Planning Groups and local communities to determine where focused activity should take place and what key themes require action. The actions will help reduce the inequality of outcome experienced by communities living in these areas and will complement the existing strategic activity and community-led action plans already happening within the area.

Oban

Action	Lead Organisation
Identify where small business units could be sited and supply <ul style="list-style-type: none"> • European Marine Science Park • Other areas 	HIE Argyll & Bute Council
Investigate road transport issues and develop solutions	Argyll & Bute Council
Investigate transition between children and adult disabled services, and set up focus group.	Health and Social Care Partnership
Review and explore parking arrangements within the town	Argyll & Bute Council

Dunbeg

Action	Lead Organisation
Use speed detecting equipment to determine whether speeding cars is an issue for this community	Police Scotland
Upgrade Kirk Road as part of Dunbeg masterplan	Argyll & Bute Council

Port Appin

Action	Lead Organisation
Explore how community transport within Port Appin and Glen Creran could reduce social isolation and assist with health and wellbeing	Community Transport Working Group

Mull, Iona, Coll and Tiree

Action	Lead Organisation
Evaluate out of hours health and social care provision on the islands. This action exists within the Health and Social Care Partnership locality plans.	Health and Social Care Partnership
Promote work of Police on the islands	Police Scotland
Improve the infrastructure at Craignure Harbour	Argyll & Bute Council
Encourage communities to support motorhome, touring caravan and camping facilities and promote marketing around these	Community Councils

Connel

Action	Lead Organisation
Use speed detecting equipment to determine whether speeding cars is an issue for this community	Police Scotland

Kilmelford

Action	Lead Organisation
Use speed detecting equipment to determine whether speeding cars is an issue for this community	Police Scotland

Taynuilt

Action	Lead Organisation
Use speed detecting equipment to determine whether speeding cars is an issue for this community	Police Scotland

Background Information and statistics on why we have chosen these communities

The Scottish Index of Multiple Deprivation 2016 ranked one of the twenty-seven data zones within Oban, Lorn and the Isles as being among the 15% most overall deprived data zones in Scotland. This data zone is within Oban South.

The Improvement Service's Community Planning Outcome Profile tool looks at Intermediate Geography Zones (IGZ) and ranks these against 8 outcomes: Out of Work Benefits, Child Poverty, S4 Tariff Rate, Positive Destinations, Crime Rate, Emergency Admissions, Early Mortality and Depopulation. It is worth stating that the most up to date data within the tool is from 2014 however at that time the IGZ of Oban South was ranked as the sixth area within Argyll and Bute experiencing the poorest outcomes with Oban North ranking as the eighth. It is encouraging that three out of the five IGZ fare better in terms of life outcomes than other similar communities across Scotland and that three out of the five IGZ are in top half of most improved communities within Argyll and Bute.

All Outcomes		Comparison against over similar communities across Scotland		Improvement	
Ranking against all Argyll and Bute Communities (poorest outcome to best) (1-22)	Name of area	Ranking and whether it is faring better or worse than other similar communities	Name of area	Ranking within Argyll and Bute (least improvement to most) (1-22)	Name of area
6	Oban South	9, worse	Loch Awe	3	Loch Awe
8	Oban North	10, worse	Oban North	8	Oban North
17	Loch Awe	18, better	Benderloch Trail	15	Oban South
19	Benderloch Trail	19, better	Oban South	19	Benderloch Trail
22	Mull, Iona, Coll and Tiree	22, better	Mull, Iona, Coll and Tiree	22	Mull, Iona, Coll and Tiree

Source: Improvement Service Community Planning Outcome Profile Tool, June 2017

69 people responded to the Place Standard consultation on Oban, Dunbeg and Connel. The categories where respondents felt there was significant room for improvement were: Traffic and Parking, Housing and Community and Influence and Sense of Control.

In total, 140 people responded from the Oban, Lorn and the Isles area on the communities of Appin, Ardentallen, Arle (Mull), Balvicar, Barcaldine, Benderloch, Bonawe, Bunessan, Clachan Seil, Craginure, Connel, Dalavich, Dervaig (Mull), Dunbeg, Coll, Iona, Lismore, Kilchrenan, Kilmelford, Kilmore, Lochdon (Mull), North Connel, North Ledaig, Oban, Pennyghael, Salen, Taynuilt, Tobermory and Torloisk (Mull).

The CPP will monitor statistics and feedback from community consultations and will assess on an annual basis whether the communities receiving focused action should change.

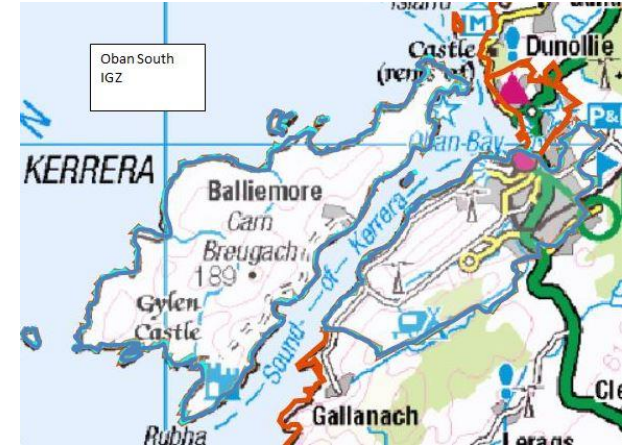
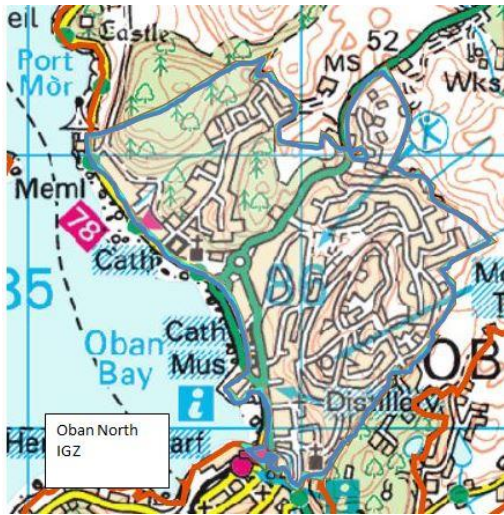
What is an Intermediate Geography Zone and what area does it cover?

The Scottish Government uses data zones to examine small area statistics. The geography of Scotland is dissected into local authority boundaries and a data zone is a small area with a population between 500 and 1000. Intermediate Geography Zones are aggregations of data zones and contain between 2,500 and 6000 people. They were created as there was a need for a statistical level between data zone and local authority area was required as not all statistics are able to be released at data zone level.

There are five Intermediate Geography Zones (IGZ) in the Oban, Lorn and the Isles area: Benderloch Trail, Loch Awe, Mull, Iona, Coll and Tiree, Oban North and Oban South, The naming and boundaries of these zones is determined by the Scottish Government and maps are useful to identify the boundaries.

The statistics used by the Improvement Service to determine the rankings looks at these IGZ however the Community Planning Partnership is aware that focused activity will benefit the wider area.

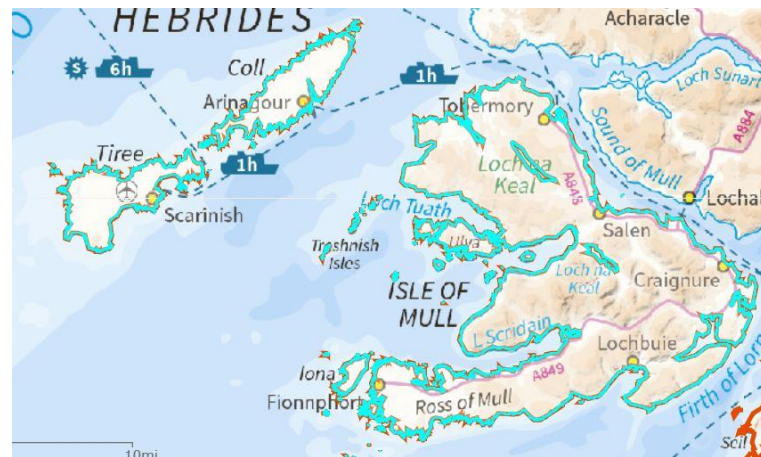
Maps of the Intermediate Geography Zones



Argyll and Bute Community
Planning Partnership

cppadmin@argyll-bute.gov.uk

01546 604 464





Highlands and Islands Enterprise
Iomairt na Gàidhealtachd 's nan Eilean



University of the
Highlands and Islands
Argyll College

Oilthigh na Gàidhealtachd
agus nan Eilean
Colaiste Earra-Ghàidheil



SCOTTISH
FIRE AND RESCUE SERVICE
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**Argyll and Bute Community Planning
Partnership**

**Oban, Lorn and the Isles
Area Community Planning Group
11th October 2017**



**Area Community Planning Group Terms of Reference and Future Ways
of Working**

1. Purpose

- 1.1 The purpose of this report is to provide members with the Area Community Planning Group (Area CPG) Terms of Reference (TOR) and to ask the Area CPG to consider whether any amendments to these are required at this time.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the revised Terms of Reference submitted in this report
- Agree the meeting schedule and dates submitted in this report
- Agree that the Terms of Reference for the group are reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the group as it develops over time.

3. Detail

- 3.1 The Area Community Planning Group Terms of Reference were last reviewed and agreed in March 2015 following an extensive consultation process and agreement by both the CPP Management Committee and the Council's Policy and Resources Committee.

- 3.2 Since the Terms of Reference were agreed, local CPGs have been working hard in overseeing and developing actions within their SOA: Locals, and this has recently been progressed through the development of Area Community Planning Action Plans. The detail of these new plans will be discussed and signed off at the CPG meetings due to be held in October 2017.
- 3.3 Once these new action plans are agreed the work of CPGs will focus on their delivery, and scrutiny of actions by partners to ensure that timescales are adhered to.
- 3.4 It is expected that the previous process of providing focus for meetings on the actions within Area Community Planning Action Plans will continue, and that meeting dates for Area Community Planning Groups should be approximately half way between the programmed meetings of the CPP Management Committees to enable effective and timeous reporting of matters to that committee. To that effect members are asked to agree that the meeting dates for the Oban, Lorn and the Isles Area CPG will be:

Wednesday, 14th February 2018, 6.30pm in Corran Halls, Oban;
Wednesday, 9th May 2018, 2.00pm in Corran Halls, Oban.

There will be two main aspects to linking the CPP Strategic agenda to CPGs, which will be 1) ongoing dialogue through standard reports feeding back on key matters being addressed by the CPP Management Committee, and 2) a response to matters raised at the previous CPG meetings.

4. Conclusions

- 4.1 Given the development of Area Community Planning Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference.

5.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council

Tel 01369 707134

Appendix 1

Argyll and Bute Community Planning Partnership

Terms of Reference: Oban, Lorn and the Isles Area Community Planning Group

The Oban, Lorn and the Isles Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Oban, Lorn and the Isles.

Purpose

Argyll and Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Area Community Planning Action Plans which contribute to the delivery of the Single Outcome Agreement /Outcome Improvement Plan.
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the Oban, Lorn and the Isles Area Community Planning Group is to:

- Oversee the implementation of the Area Community Planning Action Plan for Oban, Lorn and the Isles
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Oban, Lorn and the Isles Area Community Planning Group has the authority to:

- contribute to the development of an Area Community Planning Action Plan for Oban, Lorn and the Isles
- monitor progress of the Area Community Planning Action Plan with regard to the agreed outcomes on what is being done within Oban, Lorn and the Isles

- provide the scrutiny role for the Full Community Planning Partnership within Oban, Lorn and the Isles, consider regular performance monitoring reports and provide information to the Argyll and Bute Community Planning Partnership Management Committee by submitting written reports . A nominated member may also attend a meeting of the Management Committee with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Oban, Lorn and the Isles to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes
-

Short Term Working Groups

Short Term Working Groups initiated by the Oban, Lorn and the Isles Area Community Planning Group must:

- be approved at a meeting of the Oban, Lorn and the Isles Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Oban, Lorn and the Isles Area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Oban, Lorn and the Isles Area Community Planning Group
- any changes to the above must be approved by the Oban, Lorn and the Isles Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Oban, Lorn and the Isles Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Oban, Lorn and the Isles area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Oban, Lorn and the Isles area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA)/ Outcome Improvement Plan.
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll and Bute Council, Oban, Lorn and the Isles Area Committee and one other Elected Member from an Argyll and Bute Council Oban, Lorn and the Isles Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the Oban, Lorn and the Isles area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Oban, Lorn and the Isles area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Area Community Planning Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Oban, Lorn and the Isles Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Oban, Lorn and the Isles Area Community Planning Group meetings. Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Oban, Lorn and the Isles Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Oban, Lorn and the Isles Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA/LOIP) on behalf of the community at Oban, Lorn and the Isles Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of Oban, Lorn and the Isles Area Community Planning Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Oban, Lorn and the Isles Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Oban, Lorn and the Isles Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Oban, Lorn and the Isles Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll and Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Oban, Lorn and the Isles Area Community Planning Group is an integral part of Community Planning in Argyll and Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll and Bute Council as lead partner of Community Planning.

Support

The Oban, Lorn and the Isles Area Community Planning Group will be supported by:

- A Lead Officer from the Council's Governance and Law service to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.

- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Oban, Lorn and the Isles Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll and Bute Community Planning Partnership website, the Argyll and Bute Council website and be available from a link through the community planning partnership website.

Communications

The Oban, Lorn and the Isles Area Community Planning Group is an integral part of Community Planning in Argyll and Bute and will follow the guidance set out for Area Community Planning Groups within Argyll and Bute Community Planning Partnership's Communication Strategy.

Winding Up

The Oban, Lorn and the Isles Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll and Bute Community Planning Partnership is dissolved, the Oban, Lorn and the Isles Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll and Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll and Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll and Bute Community Planning Partnership following consultation with Argyll and Bute Council as lead partner for community planning within the area.

Approved and adopted at the Oban, Lorn and the Isles Area Community Planning Group meeting held on 11 October 2017.

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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles
Area Community Planning Group****11th October 2017**

Area Community Planning Group Membership

1. Purpose

- 1.1 The purpose of this report is to provide members with the current membership detail for the Area Community Planning Group (Area CPG) and to ask the Area CPG to consider the changes outlined at Appendix 2, together with the seven additional organisations who have, through local circumstances, joined the ACPG since membership was agreed in March 2015.

2. Recommendations

- 2.1 Area CPG members are requested to:

- Consider the current membership of the group as attached and agree any changes which may be required.
- Agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.

3. Detail

- 3.1 The membership of the Area Community Planning Groups was last reviewed in March 2015, the details of that are attached at Appendix 1.
- 3.2 The group is currently being asked to review the Terms of Reference for their way of working, and should take the opportunity to review group membership at the same time.
- 3.3 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances, but that a formal review should be carried out on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.

4. Conclusions

4.1 Given that almost two and a half years have elapsed since membership of CPGs was last reviewed the group is asked to consider current membership and agree any changes which they may feel are necessary at this time.

5. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council

Tel 01369 707134

Appendix 1- Area Community Planning Groups Membership

Appendix 2 – Revised Area Community Planning Groups Membership

Appendix 1

Oban, Lorn and the Isles Area Community Planning Partnership Membership Proposed Initial Membership

Organisation	Name	e-mail address
Police Scotland	Marlene Baillie	
Scottish Fire & Rescue	Joe Gallagher	
NHS Highland	Veronica Kennedy	veronica.kennedy@nhs.net
ACHA	Iona MacPhail	Iona.MacPhail@acha.co.uk
West Highland Housing Association	Leslie McInnes	leslie@westhighlandha.org.uk
Highlands & Islands Enterprise	Douglas Cowan	douglas.cowan@hient.co.uk
Argyll Voluntary Action	Glenn Heritage	glenn@argyllvoluntaryaction.org.uk
Argyll & Bute Social Enterprise Network	Ailsa Clark	aclark@inspiralba.org.uk
Health & Well Being Network	Eleanor MacKinnon	olihwn@gmail.com
BIDS4Oban	Neil MacKay	Neil@bid4oban.co.uk
Scottish Federation for Small Businesses	Janet Waterworth	Janet Waterworth janet@coullabus.co.uk
Argyll & Isles Strategic Tourism Partnership	Carron Tobin	Carron Tobin (carron.tobin@ruraldimensions.com)

Appendix 2

REVISED – Oban, Lorn and the Isles Area Community Planning Groups Membership (incorporating changes in local communities since March 2015.)

Organisation	Name	e-mail address
Argyll and Bute Council	Cllr E Robertson Cllr Sir J McGrigor Cllr A Vennard	Elaine.Robertson@argyll-bute.gov.uk Jamie.Mcgrigor@argyll-bute.gov.uk Andrew.Vennard@argyll-bute.gov.uk
Community Councils	Mull Iona Coll Tiree Oban Glenorchy & Innishail Taynuilt Avich & Kilchrenan Luing Kilninver & Kilmelford Seil & Easdale Kilmore Dunbeg Lismore Appin Connel Ardchattan	See Argyll and Bute Website (www.argyll-bute.gov.uk)
Police Scotland	Chief Inspector Marlene Baillie PC Michelle Rusden	Marlene.Baillie@strathclyde.pnn.police.uk Michelle.rusden@strathclyde.pnn.police.uk
Scottish Fire and Rescue	Group Manager Derek Wilson Group Manager Andrew Maclure	Derek.Wilson2@firescotland.gov.uk Andrew.Maclure@firescotland.gov.uk
Health & Social Care Partnership (OLI)		
ACHA	Iona MacPhail	Iona.MacPhail@acha.co.uk
West Highland Housing Association	Leslie McInnes	leslie@westhighlandha.org.uk

Highlands & Islands Enterprise	Catriona McKnight	Catriona.mcknight@hient.co.uk
Argyll and Bute Third Sector Interface	Glenn Heritage Katrina Sayer	glenn@argylltsi.org.uk katrina@argylltsi.org.uk
Health & Wellbeing Network	Eleanor MacKinnon	olihwn@gmail.com
BIDS4Oban	Andrew Spence Yvonne MacLean	Andrew.spence@bid4oban.co.uk yvonne@bid4oban.co.uk
Scottish Federation for Small Businesses	Janet Waterworth	janet@coullabus.co.uk
Argyll & Isles Strategic Tourism Partnership	Carron Tobin	carron.tobin@ruraldimensions.com
Argyll College	Fraser Durie	Fraser.durie@uhi.ac.uk
Cal Mac	Blair Moglia	blair.moglia@calmac.co.uk
Development Coll		George@developmentcoll.org.uk
Hope Kitchen		obanhopekitchen@gmail.com
Disability Forum & Access Panel	Kate Winton	Kate2469@btinternet.com
Oban Tourism	Linda Battison	l.battison@oban.org.uk
Tiree Trust		paul@tireetrust.org.uk



Safety. Teamwork. Respect. Innovation.



Doing more for Scotland

Transforming for the future

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The need to transform – changing risk

- SFRS is Scotland's insurance policy
- We will still do what we do today, but must adapt to meet new risks
- Continued reduction in fires, but increase in:



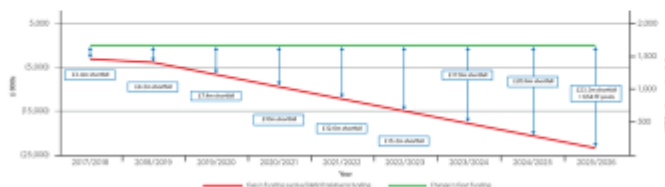
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The need to transform – financial imperative

- SFRS still making case for required funding
- Recognise fiscal challenges - no guarantee of extra money
- Transformation will release efficiencies to deliver more
- Current model unsustainable beyond 17/18

FLAT CASH, NO INFLATIONARY INCREASE FOR PAY OR OTHER COSTS



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Planned and safe

Our Transformation Strategy

OUR VALUES

- Safety
- Teamwork
- Respect
- Innovation

OUR VISION

To deliver a modern, flexible and efficient fire and rescue service to meet the changing risks in our communities

WE'LL DO THIS BY...

- Expanding the firefighter role
- Improving workforce flexibility
- Refining our station footprint
- Introducing new emergency vehicles
- Strengthening our retained service
- Utilising new technology

...AND WE'LL DELIVER:

- A more efficient and effective service
- Firefighters trained and equipped to meet new risks
- Safer ways of working
- A broader prevention role
- A service doing more for the people of Scotland

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The need to transform – delivery model

- Delivery model served us well, but designed for risks of 70 years ago
 - Resources no longer aligned to fire incident profile
 - Limitations on moving resource to where need is greatest
 - Crews available at wrong time to conduct vital preventative work
 - RDS requires a stronger delivery model
 - Limited use of new technologies
-
- More agile enabling services required to support frontline

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The future firefighter

Doing so much more to protect the people of Scotland

- Firefighting
- Wider prevention role
- Road traffic collisions
- Responding to acts of terrorism
- Road safety
- Rail/air transport incidents
- Chemical spillages
- Water rescue
- Severe weather response
- Rope rescue
- Urban search and rescue
- Out of hospital cardiac arrest
- Humanitarian rescue
- Safety in the home



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The future firefighter

- Not proposing a 'pay increase'
- Proposing new recognition package, in return for transforming Service and role
- Will negotiate with firefighters who will be asked to accept:
 - new T&Cs linked to significantly wider role and responsibilities
 - new duty patterns where appropriate, & more flexible working practices
 - adoption of new technologies
- Circa four year programme and recognition deal

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Failure to transform – real risk

- Model unsustainable beyond 17/18 – frontline service cuts
- Rural communities at risk from failure to strengthen RDS
- No coherent concept of response to terrorist attack
- Unable to extend life-saving emergency medical response
- No demand-reduction in health and social care
- Limitations on vital prevention, education and intervention role

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Listen and engage

- Extensive listening exercise with public, staff and stakeholders
- Full public consultation in the coming months
- Committed to delivering in partnership
- Views, ideas and insight will help shape delivery

Seeking your support for change

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Your Questions

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